

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY  
ADVISORY BOARD  
Meeting Minutes**

**Meeting Date/Time: September 3, 2015 9:30 a.m.**

**Location: Human Services Center**

**514 Riverview Ave, Room 271**

**Waukesha WI 53188**

**Committee Members:**

<u>X</u>	Berthelsen, Judie	<u>X</u>	Ludka, Elaine
<u>X</u>	Cizel, Maria	<u>---</u>	Vacant
<u>X</u>	Franklin, Robert	<u>X</u>	Spitz, Carolyn
<u>EA</u>	Gamez, Margaret	<u>X</u>	Steele, Bill
<u>X</u>	Goetz, Jennifer	<u>---</u>	Vacant
<u>X</u>	Howard, Christine	<u>X</u>	Zaborowski, Bill
<u>X</u>	Lee, Glenn		

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**X = Present      A = Absent      EA = Excused Absence**

**Additional Attendees:**

<u>X</u>	Page, Luann
<u>X</u>	Smith, Mary
<u>X</u>	Delury, Diane

**Call to Order:**

The meeting was called to order at 9:30 am by L. Page.

**Public Comments**

There were no Public Comments.

L. Page introduced two public guests: Susan Schweda and Harold Fandel.

**Approval of June 4, 2015 meeting minutes**

L. Page called for approval of the meeting minutes of August 6, 2015. C. Howard moved to approve the minutes; R. Franklin seconded the motion. All in attendance approved. Motion carried.

**Educational Segment: Elder Benefit Specialist Program: Dawn Hendrix, Jackie Smith**

Jackie Smith and Dawn Hendrix introduced themselves and explained the Elder Benefit Specialist Program to the Board. Pamphlets were handed out.

The Elder Benefit Specialist Program is a State mandated program that assists seniors in enrolling in the Medicare/Medicaid programs and indicates what plans and benefits are available to them. An Elder Benefit Specialist also helps seniors with Health Care Financing, Income Maintenance, Housing, Consumer/Finance, Elder Rights and legal problems. They encourage clients to attend the presentation Intro to Medicare 3-4 months before retiring.

In 2014 570 clients in Waukesha County were served.

Open enrollment period for Medicare will be October 15, 2015 through December 7, 2015. Presentations of income based programs are given at the area Senior Dining sites. Outreach is also done to homebound clients. Pamphlets are left at various pharmacies and libraries and Specialists will give presentations elsewhere when called upon. Private employers also refer their retiring employees to an ADRC Elder Benefit Specialist for information on the varying benefits.

### **Disability Benefit Specialist Program: Cecilia Chrustic, Julie Stout**

Cecilia Chrustic and Julie Stout introduced themselves and explained the Disability Benefit Specialist Program to the Board. Pamphlets were handed out. M. Smith said the Disability Benefit Specialist is a program that began when the county became an ADRC in 2008 and is now funded under the State ADRC contract. Disability Benefits Specialists help clients apply for disability benefits and serve clients ages 18-59, and children after age 17.6 who are identified as disabled. Cecilia and Julie assist clients with applying for disability benefits and inform them of what their SSI (Social Security Income) insurance options are. A Disability Benefit Specialist will also assist with appeals when an application for benefits has been denied. Disability Benefit Specialists attend home visits and give presentations when called upon. There is no fee for this service. They also conduct presentations at High School and Community Health Fairs.

### **Election of Officers**

L. Page noted that Glen Lee was nominated as Secretary. R. Franklin moved nomination be closed; C. Spitz seconded the motion. All in attendance approved. Election carried.

L. Page noted that Robert Franklin was nominated as Vice Chairman. C. Spitz moved nomination be closed. C. Howard seconded the motion. All in attendance approved. Election carried.

L. Page noted that Bill Zaborowski and Christine Howard were nominated for Chairman. Both Bill and Christine introduced themselves and the Board voted. Bill Zaborowski was nominated as Chairman. All in attendance approved. Election carried.

The voting of officers was conducted. M. Smith collected the votes from Board members and tallied the results which were:

Chairperson – Bill Zaborowski  
Vice Chair- Robert Franklin  
Secretary - Glen Lee

### **Review Draft of public comments of 2016-2018 County Plan on Aging – L. Page, M. Smith**

M. Smith noted the public hearing was 8/25/2015 at 5pm and had no attendees. No written comments were received.

M. Smith asked for approval to submit the draft County Plan on Aging to the Greater Wisconsin Agency for Aging Resources (GWAAR). She noted that the Executive Summary was revised to clarify goals and what projects will be completed; no other changes to the County Plan on Aging were made. By mid-October GWAAR will advise if revisions to the draft will need to be

addressed. In November the ADRC Advisory Board will do a final approval of the plan including budget and forward it on to the Health and Human Services Committee for approval. C. Howard made a motion to approve the draft County Plan on Aging for submission to GWAAR. R. Franklin seconded the motion. All in attendance approved, motion carried.

#### **ADRC Manager's Report – L. Page**

L. Page noted that Mike Glasgow, ADRC Nutrition and Transportation Supervisor, was meeting with Jim Sensenbrenner, US Representative, to discuss the Older Americans Act (OAA) and the population it serves, and the importance of donations received for respite care and senior hunger. L. Page and M. Smith attended a state ADRC Director's meeting where the draft 2016 ADRC State Contract was distributed.

L. Page will summarize these changes at the next Board meeting. Changes to include ADRC expectations, demographics served, data collection of what the ADRC does, cost effectiveness, and staff tracking to make a leaner government.

#### **ADRC Coordinator's Report – M. Smith**

- M. Smith noted that the next ADRC Open House is scheduled for Thursday, November 12 from 3-7 pm. November is National Caregiver Month. The Open House will focus on caregivers and have activities and programs. More information will be forthcoming and will be distributed at the next Board meeting.
- M. Smith suggested an orientation of the ADRC and possible tour to new Board members at the next Board meeting.
- M. Smith noted that there currently are four open ADRC Specialist positions which will be filled in the near future
- M. Smith noted a newly created work assignment, ADRC Medicaid Specialist, has been created and has been filled by Patti Mueller.

#### **Health and Human Services Committee Report – C. Howard**

C. Howard noted that the Health and Human Services Committee has been reviewing the 2016 budget. Christine feels confident that we won't lose programs but will have a leaner budget. Board members asked about the budget timeframe. C. Howard said the budget will be presented to the Committee in the next month and finalized by the end of the year.

#### **Other Business/Updates - All:**

Board members discussed:

- How the drug crisis in Waukesha County is affecting our youth. M. Smith suggested we have a presentation by the Heroin Coalition at an upcoming board meeting.

**Adjournment:** L. Page adjourned the meeting at 10:55 am.

**Next Meeting: October 1, 2015**

**Health & Human Services Center, Board Room 271**

**514 Riverview Avenue**

**Waukesha WI 53188**

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_

*Recorded and Submitted by Diane Delury*